

The following points are hereby introduced to the Rules:

44. Erasmus+ grants paid to students are non-taxable.
45. The grant shall be paid by bank transfer, in 2 tranches, in accordance with the terms and conditions laid down in the individual agreement concluded between the student and NCU.
46. A student may declare travelling to the hosting university by sustainable means of transport (eco-journey) only before signing the individual mobility agreement.

Sustainable means of transport include:

- public transport i.e. railway, coach, bus, ship/ferry,
- a car, provided at least two people travel by it.

For this purpose, a student shall fill in a declaration ("Declaration of planned eco-journey") according to the form available at www.umk.pl/wspolpraca/erasmus-plus-2021-2027/studenci-studia/dokumenty/. The "Declaration of planned eco-journey" must be sent/submitted to DIPEM/DRP CM in the form of an original or a scan.

In connection with the declared eco-journey, a student may be granted a one-time allowance of 50 EUR and a grant for up to 2 days of travel before the start of the stay at the host university and a grant for up to 2 days of travel after the end of the stay at the host university, according to the scheme:

- for journeys between 300 km and 1300 km: 1 additional day
- for journeys above 1301 km: 2 additional days

A scholarship for travel days may only be awarded if the student declares to have completed at least 51% of the trip by sustainable means of transportation, with both sides of the trip (i.e. travel to the host university and travel from the host university) being analyzed separately. By default, the place of departure and destination of the journey to/from the host university is Toruń or Bydgoszcz (locations of Nicolaus Copernicus University) or the student's place of residence.

For calculating the distance, the European Commission's calculator available at:

<https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator> shall be used

Example 1: A student will do a semester mobility at a university located in Paris (France) and declares an eco-journey on the route Toruń-Paris-Toruń. According to the EC calculator the distance between Toruń and Paris is 1225 km. The student will, therefore, be awarded a grant for 1 extra day of travel before mobility and a grant for 1 day of travel after mobility, for a total of 2 extra days.

Example 2: A student will do a semester mobility at a university located in Barcelona (Spain). and declares an eco-journey on the route Gdańsk-Barcelona-Gdańsk. According to the EC calculator, the distance Gdańsk-Barcelona is 1857 km. So, the student will be awarded a grant for 2 additional days of travel before mobility and a grant for 2 days of travel after mobility, in total an additional grant for 4 days.

Example 3: A student will be doing a semester mobility at a university located in Frankfurt (Oder), Germany. and declares an eco-journey on the route Bydgoszcz - Frankfurt (Oder) - Bydgoszcz . According to the EC calculator, the distance Bydgoszcz-Frankfurt (Oder) is 248 km. Therefore, the student will not be granted an additional scholarship for the travel days, but will still be entitled to a one-time allowance of 50 EUR.

It is up to the student to choose the means of transportation from among those qualifying for eco-journey. NCU recommends choosing public transport. If the student chooses to travel by a shared car (min. 2 persons) - such a trip will not be a business trip to which the provisions of Order No. 226 by the Rector of Nicolaus Copernicus University in Toruń of 16 November 2021 on the use of personal cars not owned by Nicolaus Copernicus University in Toruń for business purposes could apply. The Nicolaus Copernicus University of Toruń is not responsible for any damage that may occur to the student's property during such travel.

The grant for travel days will be calculated according to the standard Erasmus+ monthly rates applicable to the country in which the student's host university is located, and according to the calculator available in the reporting tool i.e. Beneficiary Module.

Payment of the EUR 50 supplement and the travel days' grant will be made together with the payment of the first tranche of the scholarship for the stay at the foreign university.

After completing the stay at the host university, the student shall be obliged to submit a second declaration ("Declaration of completed eco-journey"), according to the form available at: www.umk.pl/wspolpraca/erasmus-plus-2021-2027/studenci-studia/dokumenty/.

The "Declaration of completed eco-journey" signed by the student must be sent /delivered to DIPEM/DRP CM in its original form within 6 weeks from completing the mobility (counting from the date of completing the stay included in the acknowledgement from the host university).

The "Declaration of completed eco-journey" shall be supplemented with:

- copies of tickets/ticket bills confirming the journey – in the case of travelling by mass transport other than a plane, for example railway/coach/bus.
- data on the car registration number and the name(s) and surname(s) of the student's co-travelers – in case of a journey by a shared car (min. 2 persons).

The date on the attached ticket/account cannot coincide with the date of the stay at the host university (dates from the individual agreement), nor can the journey begin earlier than 30 days before the start of mobility at the host university. The trip cannot begin earlier than 30 days before the start of mobility at the host university, nor end later than 30 days after the end of mobility at the host university. The only exception is the start/end date of the trip, which may be the same as the start/end date of the stay at the host university (dates from the individual agreement).

If the student fails to submit the "Declaration of completed eco-journey" on time together with the required attachments, or if the statement or the attached documents do not confirm the student's earlier declaration regarding the route and/or method of travel - the student will be asked to return the amount paid for the eco-journey.

If the "Declaration of completed eco-journey" and the enclosed tickets/bills for tickets indicate a change of the previously declared means of transport to a different sustainable means of transport without a change of the route taken to calculate the distance in the EC calculator - the return of the amount paid in connection with the eco-journey will not be required.

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Vice-Rector for Education

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