

Rules and scope of operations of the University Library

1. General rules:

- 1) All libraries of the NCU library and information system are reopening in their full scope of operations as of 1 October 2020.
- 2) The libraries serve all users in accordance with the Rules Governing Access to the Collections of the University Library.
- 3) For safety reasons, Readers entering the libraries are required to provide the staff with the necessary contact details: first and last name, contact telephone number.
- 4) Readers are required to cover their mouths and noses when on the premises of the libraries. Face covering may be removed when the Reader has taken a seat at the table.
- 5) Hands should be disinfected with disinfectant before entering the libraries.
- 6) Readers are requested to follow immediate orders given by the staff, especially in matters relating to the sanitary regime.
- 7) A limit of persons on the sites of the libraries in a given time is established individually for each library.
- 8) Readers showing symptoms of infection are requested not to use the services of the libraries in person.
- 9) In the event of the urgent use of the collections of the University Library by the persons referred to in point 8, the Main Library or Medical Library will deliver, where possible, an electronic version of the indicated publications (up to 50 pages) to the given e-mail address. The order should be sent to repro@umk.pl (Main Library) and biblio@cm.umk.pl (Medical Library). The service is provided free of charge for students, doctoral students, employees, and retired employees of the Nicolaus Copernicus University. Digital copies may be used only to the extent permitted in accordance with the provisions of the Act of 4 February 1994 on Copyright and Neighbouring Rights.
- 10) The launching of the service as of 1 October does not limit the Reader's existing access to the use of the digital resources of the University Library. All necessary information in this respect can be found at www.bu.umk.pl and www.biblio.cm.umk.pl.
- 11) Books returned from outside to the libraries will be stored for 72 hours. The books will be removed from the readers' accounts after the quarantine has ended.

2. Specific rules for individual libraries:

1) Main Library:

Opening hours:

Monday – Friday 8.30 – 19.30

Saturday 9.00 – 15.00

Sunday closed

Limit of readers in the library at a given time: 200

Registration of users: main entrance to the building

2) CM Medical Library:

Opening hours:

Monday – Friday 8.00 – 19.00
Saturday 8.00 – 14.30
Sunday closed
Limit of readers in the library at a given time: 27
Registration of users: main entrance to the library

3) Library of the Collegium Humanisticum

Opening hours:
Monday, Tuesday 9.00 – 15.00
Wednesday 9.00 – 17.00
Thursday, Friday 9.00 – 15.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 15
Registration of users: main entrance to the library

4) Library of the Faculty of Chemistry

Opening hours:
Monday – Friday 8.15 – 14.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 15
Registration of users: main entrance to the library

5) Library of the Faculty of Humanities

Opening hours:
Monday 9.00 – 14.00
Tuesday, Wednesday 12.00 – 17.00
Thursday, Friday 9.00 – 14.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 14
Registration of users: main entrance to the library

6) Library of the Faculty of Philosophy and Social Sciences

Opening hours:
Monday, Wednesday 9.00 – 15.00
Tuesday, Thursday 9.00 – 17.00
Friday 9.00 – 14.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 10
Registration of users: main entrance to the library

7) Library of the Faculty of Economic Sciences and Management

Opening hours:
Monday – Thursday 8.30 – 18.30
Friday 8.30 – 14.30
Saturday 8.30 – 15.00
Sunday closed
Limit of readers in the library at a given time: 40
Registration of users: main entrance to the library

8) Library of the Faculty of Political Sciences and Security Studies

Opening hours:
Monday – Friday 8.00 – 14.30
Saturday (once per month) 8.00 – 12.15
Sunday closed
Limit of readers in the library at a given time: 16
Registration of users: main entrance to the library

9) Library of the Faculty of Mathematics

Opening hours:
Monday – Friday 9.00 – 16.00
Saturday (two Saturdays per semester) 9.00 – 15.00
Sunday closed
Limit of readers in the library at a given time: 24
Registration of users: main entrance to the library

10) Library of the Faculty of Law and Administration

Opening hours:
Monday – Friday 8.00 – 15.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 26
Registration of users: main entrance to the library

11) Library of the Faculty of Fine Arts

Opening hours:
Monday – Friday 9.00 – 16.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 9
Registration of users: main entrance to the library

12) Library of the Faculty of Theology

Opening hours:
Monday – Wednesday, Friday 10.00 – 15.00
Thursday 10.00 – 17.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 7
Registration of users: main entrance to the library

13) Faculty of the Institute of Archeology

Opening hours:
Monday – Friday 8.00 – 15.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 12
Registration of users: main entrance to the library

14) Library of the Institute of Physics

Opening hours:
Monday – Friday 9.00 – 15.00
Saturday, Sunday closed
Limit of readers in the library at a given time: 8
Registration of users: main entrance to the library

15) **Library of the Institute of Astronomy**
By prior appointment