



BIULETYN PRAWNY
UNIwersYTETU MIKOŁAJA KOPERNIKA W TORUNIU

Rok 2020; poz. 200

ORDER NO. 109

of the Rector of the Nicolaus Copernicus University in Toruń

of 27 May 2020

**on preventing the spread of SARS -CoV-2 among community members of
the Nicolaus Copernicus University in Toruń**

Pursuant to Art.1.4 of the Regulation of the Minister of Science and Higher Education of 21 May 2020 on the temporary limitation of the operation of some entities of higher education and science in connection with preventing, counteracting and combating COVID-19 (Dz.U. of 2020, item 911) and Art.52.3 of Resolution No. 37 of the Senate of the Nicolaus Copernicus University in Toruń of 16 April 2019 the Statutes of the Nicolaus Copernicus University in Toruń (Biuletyn Prawny UMK of 2019, item 120) taking into account environmental guidelines in connection with the partial reinstatement of the university's operation

it is ordered as follows:

Article 1

Subject to Art.8, in the period from 1 June 2020 to 30 September 2020 the following principles shall be introduced to prevent and counteract the spread of SARS-CoV-2 virus among members of the community of the Nicolaus Copernicus University in Toruń, hereinafter referred to as "the University".

Article 2

1. Subject to Art. 3 all teaching classes shall be conducted remotely. The detailed principles for the conduct of classes in a remote form shall be specified by a separate order of the rector. Detailed principles for conducting classes in a remote form and the methods of conducting examinations and crediting classes shall be specified in a separate order of the Rector.
2. The form of providing classes, referred to in Art.2.1, shall refer to 1-cycle degree programs, 2-cycle degree programs, long-cycle master's degree programs, doctoral schools, as well as courses and trainings organised within the framework of the

University, postgraduate studies or other forms of learning planned until the end of the academic year 2019/2020 subject to Art. 2.3.

3. Post-graduate studies starting in the summer semester of the academic year 2019/2020 shall be cancelled.
4. The deans shall keep a register of classes that are carried out remotely and a register of classes that shall be carried out within the time limit set out in Art. 3.

Article 3

1. The following teaching classes shall be delivered on the University premises:
 - 1) classes provided for in the curriculum for the final year of a degree programme which have not been completed by means of distance learning methods and techniques;
 - 2) classes which cannot be delivered using distance learning methods and techniques.
2. Teaching classes referred to in Art. 3.1 shall be delivered in accordance with schedules agreed between the deans and the vice-rector for education prior to their commencement. For classes covered by the agreed schedule, an examination session, a re-sit examination session, and a student settlement shall be provided until 20 September 2020.
3. The dean in consultation with the vice-rector for education may transfer teaching classes referred to in Art. 3.1.2 to the next semester or academic year in the event that they cannot be completed with credit by 20 September 2020.

Article 4

1. Classes, examinations, and class crediting carried out on the University premises, with the exception of classes, examinations, and class crediting provided with the use of distance learning methods and techniques, shall take place in accordance with the rules for the delivery of the classes and the use of the infrastructure of the University or other entities which shall enable to provide security for the persons conducting and taking part in these classes, as respectively specified in:
 - 1) instructions for adjusting the infrastructure for the partial reinstatement of the University's activities during the epidemic as set out in Annex no.1;
 - 2) instructions for delivering clinical teaching classes in the period of the partial reinstatement of the University' s activities during the epidemic as set out in Annex no. 2.
2. A relevant head of the unit shall be responsible for carrying out the instructions referred to in Art. 4.1. The head shall act under the assistance of the relevant manager administering the facility.

Article 5

1. Business trips abroad of the University staff, doctoral students, and students as well as visits of visitors from abroad shall be suspended.
2. With the consent of the Dean, academic teachers and doctoral students may undertake domestic visits and domestic guests may visit the University for research purposes provided that such visits do not increase the risk of spreading the infection.

Article 6

1. All conferences, concerts, exhibitions, sports competitions and other events organised by the University shall be cancelled.
2. The facilities of the University Sports Centre and the Academic Cultural and Arts Centre "Od Nowa" shall be closed to their users.

Article 7

The Main Library and the Medical Library shall operate within the IT and library system. The principles and scope of services provided shall be specified by the Director of the University Library in consultation with the Vice-Rector for internal cooperation and business environment.

Article 8

1. The Training and Recreation Centre in Bachotek (*pl. Ośrodek Szkoleniowo-Wypoczynkowy w Bachotku*), the Recreation Centre in Rowy (*pl. Ośrodek Wypoczynkowy w Rowach*), and the University Hotel shall be closed until 30 June 2020.
2. From 1 July 2020 to 30 September 2020 the Training and Recreation Centre in Bachotek (*pl. Ośrodek Szkoleniowo-Wypoczynkowy w Bachotku*) and the Recreation Centre in Rowy (*pl. Ośrodek Wypoczynkowy w Rowach*) shall be made available to the University staff for summer holidays.
3. From 1 July 2020 to 30 September 2020 the University Hotel shall be made available to guests.
4. The principles of making available the facilities referred to in Art. 8.2 and Art. 8.3 shall be determined by the Chancellor in consultation with the Rector

Article 9

1. Students and doctoral students who will pursue classes referred to in Art. 3.1 may return to student dormitories on the basis of an application confirmed by the relevant Dean subject to the requirement of being accommodated in separate rooms.
2. If more than one resident reports returning to the same room in a student dormitory, the manager of the student dormitory may assign another room to the resident within the resources available or may transfer the student to another student dormitory in agreement with its manager.
3. In the absence of vacancies, decisions on accommodating in a room a larger number of residents shall be made by the vice-rector for student affairs.
4. Students who shall not take part in the classes referred to in Art. 9.1 shall be required to check out of the student dormitory by 7 June 2020.
5. Where there are vacant places left after the accommodation of residents who shall take part in the classes referred to in Art. 3.1, these shall be made available on a daily basis to students arriving during the session to take exams and credit classes.
6. The detailed principles of the use of student dormitories shall be determined by the vice-rector for student affairs in consultation with the student and doctoral student government with regard to the ban on visits.

Article 10

1. In the event of departure from the student dormitory because of temporary limitations of the University's activities in connection with preventing, counteracting, and combating COVID-19, the monthly fee for accommodation in a student dormitory in March, April and May shall be reduced in proportion to the period of non-residing in the student dormitory so that:
 - 1) residents who left the dormitory in March 2020 shall pay a fee for the stay in this month of half the monthly rate;
 - 2) residents who left the dormitory in April or May 2020 shall pay a fee for the stay in this month in accordance with the daily rates set out in the Order No 130 of the Rector of the Nicolaus Copernicus University in Toruń of 24 September 2019 on payment for accommodation in student dormitories (Biuletyn Prawny UMK of 2019 item 292);
 - 3) in the case of residents resigning from the accommodation in a student dormitory during the period of limitation of the functioning of the University, the notice period shall not apply;
 - 4) in the event of return or re-accommodation in a student dormitory after the end of the period of limitation of the functioning of the University, Art. 10.1.2 on accommodation fees shall apply accordingly.
2. The settlement of the fee reduction and the return of the overpayment shall take place in the month following the settlement period.

Article 11

1. Employees, doctoral students and students can report all information and questions concerning the functioning of the University in the event of an epidemiological emergency to the address: koronawirus@umk.pl.
2. Any information to third parties on the functioning of the University with regard to the scope of this order shall be provided by the Nicolaus Copernicus University Press Team (*pl. Zespół Prasowy UMK*) exclusively.

Article 12

1. Students who have been conditionally enrolled in a higher semester by decision of the Dean and whose deadline set by the Dean for passing examinations and obtaining credits for outstanding courses of study expires between 12 March 2020 shall have the deadline for passing examinations and obtaining credits for outstanding courses extended to 20 September 2020.
2. Students who, by decision of the Dean, have obtained permission to extend the deadline for submitting their diploma thesis and whose deadline expires after 12 March 2020 shall have the deadline for submitting the thesis extended until 21 August 2020. The diploma examination may be taken by 20 September 2020.

Article 13

The Chancellor, by way of an order, shall specify the detailed principles of the functioning of the University administration and the manner in which the engineering and technical staff and librarians shall perform their duties during the period of limitation of the functioning of the University in connection with preventing, counteracting and combating of COVID-19.

Article 14

In all matters not regulated in the order within the period referred to in Art.1, decisions concerning the functioning of the University shall be made by the Rector.

Article 15

Persons performing functions in the student government bodies of the University shall hold those functions until new bodies are selected.

Article 16

The Order becomes effective as of 1 June 2020.

R E C T O R

Prof. dr hab. Andrzej Tretyn