

**Rules of the Call for Proposals for investments in apparatus
under the "Excellence Initiative - Research University" programme**

1. The calls for proposals are organised under the "Excellence Initiative - Research University" programme (*pl IDUB*) in which the Nicolaus Copernicus University in Toruń was awarded the status of a Research University by the decision of the Minister of Science and Higher Education.
2. The objective of the call for proposals is to provide apparatus support for the Centres of Excellence (CE) and emerging research fields - Emerging Fields (EF). The term "apparatus" also means software.
3. The IDUB budget provides for the following financial resources for investment in apparatus:
 - a) the Centers of Excellence (CE): PLN 3.6 million in the first call for proposals and PLN 3.6 million in the second call for proposals;
 - b) Emerging fields (EF): PLN 3.6 million in the first call for proposals and PLN 3.6 million in the second call for proposals.
4. Funds for investment in apparatus may be used for the following purposes:
 - a) purchase of a new apparatus or a research facility;
 - b) construction of a new apparatus or a research facility;
 - c) extension of an existing apparatus or a research facility;
 - d) modernisation of an existing apparatus or a research facility;
 - e) covering the costs of leasing or hiring of an apparatus;
 - f) covering the costs of access to an apparatus or research infrastructure.
5. The maximum amount of funding under the call for proposals for investment in apparatus is PLN 500 thousand per application for EF and PLN 720 thousand per application for CE. The minimum amount of funding that can be applied for under the call for proposals is 40 thousand PLN for applications from the CE and the EF that represent the Humanities, Social Sciences and the Arts, and PLN 100 thousand for other fields.
6. The funds may be pooled to cover the costs of an apparatus provided that formal requirements for pooling funds from different sources are met.
7. Applications to the call for proposals, in accordance with the template in Annex 1 to these Rules, must be submitted on or before 20 March 2020 via a dedicated online form which shall be made available at the beginning of January at www.umk.pl/idub. A complete application in English must include the following information:
 - a) first and last name of the applicant, e-mail address, contact person, research party, affiliation to a specific EF or CE and field (Humanities, Social Sciences and the Arts, Life Sciences, Exact and Natural Sciences), NCU unit (faculty, institute);
 - b) project title / apparatus name
 - c) investment / project type (purchase, manufacture, extension – pursuant to Art. 5 of these Rules);
 - d) planned deadline for implementation/purchase/manufacture (it may not exceed 2 years from the date of submitting the application);

- e) amount requested, total cost of the project, own contribution including the source of funding;
- f) planned material scope of the investment in apparatus:

Item	Name of scientific and research apparatus	No	Planned unit outlay (in PLN)	Total outlay
1.				
TOTAL (gross)				

- g) description of the planned material scope, including reasons for the planned outlay (in the case of extension or modernization, provide information on the ownership title of the scientific and research apparatus which is subject to the extension – find attached declaration confirming apparatus value);
 - h) list including a description of scientific research or development works and other activities for which the planned apparatus is essential, particularly with regard to their importance for the implementation of activities under the IDUB programme and for the development of national and international collaboration in science;
 - i) planned results of works and research tasks carried out with the use of the requested apparatus and their significance for the development of the EF/CE and the NCU; indicate the innovativeness of the planned research;
 - j) information on the applicant's scientific achievements to date related thematically to the planned investment evidencing the period of 4 years preceding the submission of the application (publications, patents, grants or other - maximum 20 items);
 - k) the possibility for other entities to use the requested apparatus when it is made available to these entities or in the course of the applicant's collaboration with these entities;
 - l) information that the requested apparatus is not available at the University and that the apparatus is unique at the NCU level;
 - m) preparation of the applicant to carry out the purchase of the apparatus and use it as well as their preparation to cover the costs of using the apparatus and conducting tests with its use.
8. The required documents in an electronic form, in accordance with the template in Annex 1 to these Rules, must be submitted to the Director of the relevant CE or the Head of the EF for preliminary approval and opinion.
 9. Where there is a formal requirement, (amounts requested, completeness of the application, Applicant's affiliation to the CE, the EF) the rule "meets / does not meet " shall apply; for the purpose of substantive evaluation the scale specified in Annex 2 is adopted.
 10. Applications that do not meet formal requirements shall not be submitted for further substantive evaluation; where justified, the Applicant may be requested to complete the application within time limit of 24 hours.

11. Where more than one application is submitted from a given CE or EF, all successful applications along with the ranking list shall be referred to the Chairpersons of respective Scientific Councils within a maximum of 7 days.
12. By submitting the application, the Applicant accepts these Rules.
13. Call for proposals procedure:
 - a) Submitted applications shall be evaluated against the formal and substantive criteria by experts from Scientific Councils for Fields of Science (SCFS).
 - b) SCFS shall make separate ranking lists of applications they have evaluated; for the EF and for the CE respectively.
 - c) Successful applications approved for funding shall be selected at a meeting of representatives of all SCFS's. At the meeting the applications selected by competent SCFS's shall be presented and discussed and then common ranking lists of successful applications approved for funding shall be made (for the EF and for the CE respectively). Selected applicants may be invited to a meeting in order to verify cost estimates of applications.
 - d) Separate ranking lists of applications approved for funding (for the EF and for the CE respectively) shall be published at www.umk.pl by 17 April 2020 and sent by e-mail to the address from which the team's application for the call for proposals was submitted.
14. Final remarks:
 - a) The decision of the SCFS may be appealed against. The appeal made in writing must be sent to the following address: idub@umk.pl within 7 days of the date of the announcement of the results. The appeal must be supported by concrete arguments that will convince the SCFS to amend the decision.
 - b) The decision of the SCFS on the appeal is final.
 - c) The organizer has the right to amend the provisions of these Rules provided that the conditions of participation in the project are not affected; the NCU employees shall be notified of any amendments thereto.
 - d) Queries regarding the project can be sent to the following address: idub@umk.pl.

Rules approved by

NCU Rector
Prof. dr hab. Andrzej Tretyn