

**Rules of the call for mobility for doctoral students
from emerging research fields (*Emerging Fields*)**

1. The call for proposals is organised under the "Excellence Initiative - Research University" programme (*pl. IDUB*) in which the Nicolaus Copernicus University in Toruń (hereinafter referred to as the University) was awarded the status of a Research University by the decision of the Minister of Science and Higher Education.
2. The objective of the call is to enable doctoral students from *Emerging Fields* of the University to gain international research experience through short-term visits to recognized foreign scientific institutions and through participation in foreign scientific conferences.
3. There shall be at least one edition of the call for proposals per year until 2025 until the IDUB programme has exhausted its resources earmarked for this purpose.
4. A doctoral student of the University who is a member of the *Emerging Fields* team may take part in the call.
5. Under the call for proposals the funding may be obtained for
 - a) a two- to four-week visit (hereinafter referred to as the internship) to a foreign scientific institution, or
 - b) participation in a scientific conference abroad (hereinafter referred to as the conference).
6. In one edition of the call a doctoral student may submit one application for funding of the internship and one application for funding of the participation in the conference.
7. In the event of obtaining funding for the internship, a doctoral student shall receive a grant in the form of an internship agreement for the amount which shall be the sum of travel and subsistence expenses calculated on the basis of the lump sums specified in point 8 and point 9 and depending on the distance from the place of residence to the destination and the length of stay. Social security contributions and income tax shall be deducted from the grant amount.
8. Travel expenses shall be calculated in accordance with the table below:

Distance (km) in straight line from the place of residence to the place of destination	Amount
below 500	PLN 1 040
500 – 999	PLN 2 080
1 000 – 2 999	PLN 3 120
3 000 – 5 999	PLN 4 160
6 000 – 9 000	PLN 5 200
above 9000	PLN 6 240

9. The lump sum to cover the costs of the stay shall be:
 - a) from PLN 464 to PLN 510 per each day in the case of the internship in an OECD country;
 - b) from PLN 306 to PLN 336 per each day in the case of the internship in a non-OECD country.

The final amount of the lump sum shall be decided by the call selection board.

10. The costs of participation in the conference shall be settled on the basis of actual expenditure incurred in accordance with the procedures in force at the University up to the amount awarded.
11. Submissions to the call must be sent by e-mail to mobilnosci@umk.pl until April 3, 2020.
12. A complete submission in English should include:
 - a) scientific CV;
 - b) list of publications;
 - c) invitation from the institution hosting the doctoral student (for persons applying for funding of the internship);
 - d) scientific scheme of the internship (for persons applying for funding of the internship);
 - e) description of the outcomes of the internships completed in previous editions of the call (for persons applying for funding of internships who have completed internships in previous editions of the call);
 - f) information on the conference and the planned form of participation, e.g. paper, exhibition, or poster (for persons applying for funding to participate in the conference);
 - g) statement of planned expenditure (for persons applying for funding to participate in the conference);
 - h) opinion of the supervisor (research advisor for participants of doctoral degree programmes who have not commenced a doctoral degree conferral procedure) on the relevance of the planned activity for the scientific development of the doctoral student and the research conducted within the framework of the doctoral dissertation prepared by them.
13. Applications submitted under the call shall be assessed by call selection boards made up of experts representing Councils for Disciplines of Science in three discipline groups.
14. Submissions that do not meet formal requirements shall not be subject to substantive assessment. The Applicant may be requested to complete the application within the time limit set by the selection board.
15. The substantive assessment of applications for funding of the internship shall take into account:
 - a) scientific achievements of the doctoral student, however, for persons who have completed internships under previous editions of the call, the assessment of the scientific achievements should take into account the outcomes of those internships (from 0 to 25 points);
 - b) substantive value of the activities planned under the internship (from 0 to 40 points);
 - c) rank of the host institution (from 0 to 25 points);
 - d) opinion of the supervisor (research advisor) (from 0 to 10 points).The application assessment report shall constitute Annex 1 to these Rules.
16. The substantive assessment of applications for funding of the participation in the conference shall take into account:
 - a) scientific achievements of the doctoral student (from 0 to 30 points);
 - b) form of the planned participation (from 0 to 20 points);
 - c) rank of the conference (from 0 to 20 points);
 - d) relevance of the planned expenditure (between 0 and 20 points);
 - e) opinion of the supervisor (research advisor) (from 0 to 10 points).The application assessment report shall constitute Annex 2 to these Rules.

17. Selection boards shall make ranked lists based on the results of the substantive assessment. Within the framework of each Council for the Discipline of Science ranked lists shall be made in two categories:
 - a) applications for funding of the internship;
 - b) applications for funding of the participation in the conference.
18. The Councils for Disciplines of Science shall make lists of laureates on the basis of ranked lists and recommendations made by selection boards.
19. The list of laureates shall be announced at www.umk.pl/idub. In addition, each applicant shall be informed of the decision sent by e-mail to the address given in the application form and shall receive an assessment report for their application proposal.
20. The visit must be carried out within 12 months of the announcement of the decision of the selection board.
21. The decision of the selection board may be appealed against in writing within 7 days from the date of the announcement of the results to the following address: mobilnosci@umk.pl. The assessment of the selection board upon appeal shall be final.
22. A doctoral student who has completed an internship funded under the call is obliged to submit a report on the internship to the head of the relevant *Emerging Field* and to the director of the relevant Doctoral School within 2 months from the end of the internship.
23. A doctoral student whose participation in the conference has been funded under the call is obliged to settle the spent amounts within the statutory period of 14 working days.
24. The organiser has the right to amend the provisions of these Rules. The Organiser shall each time inform about any amendment to these Rules by publishing its new version on www.umk.pl/idub.
25. Queries regarding the call can be sent to mobilnosci@umk.pl.