*Appendix to Order No. 14 by the NCU Rector of 12 February 2019*

**TICKET PURCHASE ORDER**

(tick as appropriate)

**RAILWAY □ PLANE □ BUS □**

| **Traveler/foreign visitor first name** |  |
| --- | --- |
| **Traveler/foreign visitor last name** |  |
| **NCU unit** |  |
| **Phone number of the person traveling/ordering a ticket for the visitor** |  |
| **E-mail of the person traveling/ordering a ticket for the visitor** |  |
| **Route (in general)** |  |
| **Departure date** |  |
| **Return date** |  |
| **Financing source** |  |
| **Comments (e.g. travel class)** |  |
| **Amount granted for ticket purchase** |  |
| **Estimated value of the ticket\*** |  |

| ………………………………………………………..Signature of the person traveling/orderingDate…………………………… | …………………………………………………………Signature and stamp of the authorizing officer |
| --- | --- |

\*shall be filled in by the Administration