

ORDER No. 31

of the Rector of the Nicolaus Copernicus University in Toruń

of 9 February 2021

Regulations of the competition “Grants4NCUStudents” for implementation of research tasks and mobility abroad by students and doctoral students of the Nicolaus Copernicus University in Toruń under the "Excellence Initiative - Research University" programme (IDUB)

Pursuant to art. 52 section 3 of the Resolution no. 37 of the Senate of the NCU of 16 April 2019 of Statutes of the Nicolaus Copernicus University in Toruń (Biuletyn Prawny UMK of 2019, item 120 as amended)

i t i s o r d e r e d as follows:

Article 1

The competition “Grants4NCUStudents”, hereinafter referred to as “the competition”, is organized under the “Excellence Initiative –Research University” (IDUB) programme, in which the Nicolaus Copernicus University in Toruń was awarded the status of a Research University by the decision of the Minister of Science and Higher Education.

Article 2

1. The Regulations of the competition shall establish the rules and procedure for awarding funds for:
 - implementation of research, art, and conservation projects of students and doctoral students, organization of an individual or group exhibition in reputable cultural centres, hereinafter referred to as “the projects”;
 - active participation of students and doctoral students in foreign (international) conferences, competitions, or exhibitions, hereinafter referred to as “the trips”, conducted under an internal contest.
2. The objective of the competition is to support the scientific, artistic and conservation initiatives of students and doctoral students which are in line with four the most important objectives of the University as a research university (4xI@NCU), namely: internationalization, interdisciplinarity, innovation, and integrity. These shall include mainly:
 - preliminary, exploratory, pilot research, queries, purchase of materials;
 - international conference trips related to delivering a paper or presenting a poster;
 - participation in international competitions;
 - organisation of an individual or group exhibition in reputable cultural centres in the country or abroad.
3. At least one edition of the competition shall be organised annually until funds allocated for this purpose under the IDUB programme are exhausted.

Article 3

1. The competition shall be targeted at:
 - students of the University;
 - Student Scientific Societies of the University;
 - doctoral students of the University (except for doctoral students who are members of the teams organized under Centres of Excellence).
2. One person (student, doctoral student) or a team consisting of students or doctoral students may submit an application in the competition.

3. In one edition of competition, a student or doctoral student may submit an application individually and concurrently be a member of one team.
4. Throughout the duration of the IDUB programme, one person, either individually or as a team member, may receive funding in the competition more than once.
5. During the assessment of an applicant, who received support in the prior editions of the competition, the documented effects of implementing previous applications in the competition “Grants4NCUStudents” shall be taken into account.
6. Preference shall be given to those applicants who, as a result of implementing an application, plan to publish:
 - a scientific work in a journal from the currently applicable list of journals of the Ministry of Science and Higher Education;
 - a chapter in a monograph or a monograph from the currently applicable list of publishers who publish peer-reviewed scientific monographs;
 - an artistic or art conservation work.
7. The applicant may submit an application for the implementation of:
 - a project (Annex 1);
 - a trip (Annex 2);
 - a project and trip – in the case of a team, the trip may involve all team members or a selected person or persons (Annexes 1 and 2).
8. The maximum amount of funding for one research project is PLN 5 000 (five thousand).
9. The maximum amount of funding for the trip is PLN 5 000 (five thousand PLN) per person.
10. A project that is already funded under another competition cannot be entered into this competition (e.g. announced by the National Science Centre, Ministry of Science and Higher Education, National Programme for the Development of Humanities, the National Centre for Research and Development, Foundation for Polish Science or the Polish National Agency for Academic Exchange).

Article 4

- The project shall have a scientific supervisor.
- The project supervisor shall be an academic teacher who is an employee of the University and holds at least a doctoral degree.
- The scientific supervisor of an individual project implemented by a doctoral student may be their supervisor/scientific supervisor or a person authorised by them.

Article 5

1. Applications for the competition in accordance with Annex 1 or Annex 2 attached to the Regulations shall be sent via the dedicated application form available on the website www.umk.pl/idub until the date specified in the competition notice.
2. A complete application in English, prepared in the form of one pdf file, shall include:
 - appropriately completed form in accordance with Annex 1 or Annex 2;
 - scientific CV of the applicant/applicants;
 - opinion of the project supervisor;
 - approval of the Bioethics Committee (if necessary).
3. Submitted applications shall be evaluated against the formal and substantive criteria by the Competition Committees established by the Coordinating Team of the IDUB programme for three field groups: (1) Humanities, Social Sciences and the Arts, (2) Exact Sciences, Natural Sciences and Technology, and (3) Life Sciences.
4. Applications that do not meet formal requirements shall not be submitted for further substantive evaluation. Applicants may be called to complete the application by the deadline set by the Competition Committee.
5. A scale of 0-100 points shall be adopted for substantive assessment:
 - when evaluating research, art, and conservation projects, the following shall be taken into account: project substantive value (up to 50 points), innovativeness (up to 20 points), eligibility of planned expenses (up to 15 points). Additionally, scientific or artistic output, achievements to date and experience of the author/authors of the project shall be evaluated (up to 15 points);
 - when evaluating the organization of an exhibition, the following shall be taken into account: significance of a cultural centre (up to 30 points), substantive value of presented works (up to 20 points), eligibility of planned expenses (up to 15 points), achievements to date and experience of the applicant/applicants (up to 35 points);
 - when evaluating conference trips abroad, the following shall be taken into account: significance of a conference (up to 20 points), substantive value of the presented effects (up to 25 points), form of participation (up to 25 points), eligibility of planned expenses (up to 15 points), achievements to date and experience of the applicants/applicants (up to 15 points);
 - when evaluating participation in a competition, the following shall be taken into account: significance of a competition (up to 50 points), eligibility of planned expenses (up to 15 points), achievements to date and experience of the applicant/applicants (up to 35 points);
 - when evaluating participation in an exhibition, the following shall be taken into account: significance of a cultural centre (up to 30 points), substantive value of presented works (up to 20 points), eligibility of planned expenses (up to 15 points), achievements to date and experience of the applicant/applicants (up to 35 points). In the case of persons who received funding in previous editions of the competition, the effects of the implementation of a previous project or trip shall be also taken in the account by the Competition Committee when evaluating achievements.
6. Laureates in the competition shall be selected within each field, in six groups:
 - individual project applications from students;
 - individual project applications from doctoral students;
 - team project applications;
 - individual trip applications from students;
 - individual trip applications from doctoral students;
 - team trip applications.
7. During the substantive evaluation of the applications, a threshold of points entitling the applicants to receive funds shall be set within each group.
8. The list of laureates and thresholds of points shall be announced on www.umk.pl/idub within one month after the deadline of accepting applications. The decision and evaluation sheet shall

be sent by e-mail to the address entered in the application form.

9. The laureates of the competition shall receive financial support in the form of a grant for the implementation of the project.

Article 6

1. The project or the trip must be completed within 12 months of the receipt of the funds for its implementation. In duly justified cases, the Competition Committee may permit the deadline extension of project implementation or change of a trip date.

2. In order to implement the application, the participant is obliged to follow the procurement procedures in accordance with the applicable Rules on Public Procurement.

3. In order to implement a trip, the participant is obliged to obtain all approvals in accordance with the NCU procedures on mobility abroad of doctoral students and students of the University.

4. A document prepared by the organizer of an event (conference, competition, exhibition, etc.) shall be attached to the trip application as a confirmation of the submission or the qualification for active participation of the applicant.

5. The Competition Committee reserves the right to call upon the Authors of submitted research projects (at or after the selection stage) in order to discuss detailed issues related to the implementation of the research project or the mobility.

6. Mobility costs are settled on the basis of actual expenses incurred, in accordance with the procedures in force at the NCU to the amount awarded.

7. The project participant is obliged to settle the costs of the mobility within 14 days after the completion of the trip in accordance with the regulations in force at the NCU.

Article 7

Appeals against the decisions of the Competition Committee must be in writing (a scan of the signed document) and sent to: Grants4NCUStudents@umk.pl, with the note "Appeal—the competition Grants4NCUStudents" no later than 7 days after the receipt of the decision. The decision of the Committee after considering the appeal is final.

Article 8

The Order becomes effective as of 9 February 2021

R E C T O R

prof. dr hab. Andrzej Sokala