

LEGAL BULLETIN
NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ
Year 2023; item: 258

Order No. 148
of the Rector of the Nicolaus Copernicus University in Toruń
of 10th July 2023
on Payments for Accommodation in Student Houses of the Nicolaus Copernicus University
in Toruń

Pursuant to Article 23(1) of the Act of 20 July 2018. Law on Higher Education and Science (Journal of Laws of 2023, item 742), in relation to Order No. 147 of the NCU Rector of 10 June 2023. Regulations of Student Houses of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2023, item 257)

it is ordered as follows:

CHAPTER I
GENERAL PROVISIONS

§ 1

1. The order lays down:
 - 1) the rules for the payment of accommodation fees,
 - 2) the amount of the fees,
 - 3) other charges related to residence in a student house.
2. This order shall apply to students or doctoral students entitled to apply for accommodation in the student house, including accommodation for their spouse and children, subject to sections 3 and 4.
3. The provisions of the order shall apply accordingly to participants of other forms of education.
4. In particularly justified cases, with the approval of the Vice-Rector for Student Affairs, other persons may be accommodated in a student house.

CHAPTER II

RULES FOR PAYMENTS OF ACCOMMODATION FEES

§ 2

1. The fee for a place in a student house shall be paid to the individual account assigned in the USOS system no later than the 15th day of each month for the running month.
2. During the summer holiday period, the fee for a place in a student house shall be paid at the time of moving in, and in the case of continuation in the following month, by the 5th day of the ongoing month.
3. A resident of a student house who falls behind with payments for a place in the student house for more than 7 days in arrears shall receive an e-mail reminder to settle the outstanding amount.
4. A resident of the student house who falls behind in payments for a place in the student house for more than one month may be deprived of a place in the student house. A decision to deprive a resident of a place in the student house shall be taken by the Vice-Rector for Student Affairs at the request of the student house manager.
5. The student or doctoral student shall be obliged to settle, by the 25th of June, all outstanding balances due for the previous period of residence, under pain of forfeiture of a place in a student house assigned for the subsequent academic year. The outstanding balance also excludes the possibility of accommodation in the student house during the holiday periods.
6. A person who has been refused a place in a student house due to default on payment of fees may not be offered a place in the student house again.
7. Any outstanding student accommodation fees shall be recoverable in accordance with the enforcement proceedings.

§ 3

1. No additional fee is charged for a child under 7 years of age.
2. In the case of accommodation for a person who is not a student or doctoral student, VAT will be added to the appropriate amount referred to in § 5.

§ 4

1. A person who becomes entitled to accommodation after 1 October will pay the first month's rent based on the number of days of accommodation multiplied by 1/30 of the monthly rate.
2. A person who has moved out by the 15th of a given month is charged half the monthly rate.
3. During the holiday period, it is possible to use the daily rate instead of the monthly rate if the amount due calculated according to the daily rate is lower.

CHAPTER III

AMOUNT OF FEES

§ 5

1. The amount of fees for a place in a student house is determined respectively:
 - 1) Annex No. 1 - with regard to the monthly fee rates for accommodation in student houses in the Toruń campus,
 - 2) Annex No. 2 - with regard to the monthly fees for accommodation in student houses in the Bydgoszcz campus,
 - 3) Annex No. 3 - with regard to daily fees for accommodation in student houses.
2. The amount of other fees related to residence in student houses is specified in Annex No. 4.
3. The rate for accommodation of larger groups may be negotiated and requires the approval of the Vice-Rector for Student Affairs or the Chancellor.

CHAPTER IV

OTHER FEES RELATED TO ACCOMMODATION IN STUDENT HOUSES

§ 6

1. A student or doctoral student who has been assigned a place in a student house shall be obliged to make a prepayment in the amount of one month's fee for the assigned place in a student house.
2. The prepayment, provided it is not refundable, shall be credited towards the fee for a place in the student house for the month of October.
3. The prepayment shall be made by the student or doctoral student within 7 days of the date on which the place is assigned, under pain of forfeiture.

§ 7

1. The student or doctoral student who has been assigned a place in the student house shall be obliged to pay a deposit amounting to one month's fee for the assigned place in the student house within 7 days of the date of moving therein.
2. The deposit serves as a financial guarantee for any damage caused by the resident to the property of the student house. If the fee is increased during the period of accommodation, the student or doctoral student shall be obliged to top up the deposit up to the amount referred to in section 1.
3. The deposit shall be refunded upon resignation from further accommodation in the student house, provided that the student or doctoral student has communicated the bank account number to which it is to be returned.
4. In the event of damage caused by the resident, the deposit shall be reduced by the value of the damage. The amount of the deposit to be refunded shall be determined by the appropriate student house manager.
5. If the amount of damage exceeds the amount of the deposit, the resident shall be obliged to pay the balance within 14 days of receiving a document from the student house administration stating the total value of the damage.

§ 8

1. The prepayment and deposit shall be paid by bank transfer to the University's bank account.
2. The date of receipt of the prepayment and deposit shall be the date on which the University's bank account is credited.
3. In the event of the deposit not being paid within the prescribed period, the student or doctoral student shall be obliged to vacate the room without further notice.

§ 9

If there is a possibility, a student or doctoral student may leave personal belongings for safekeeping in a separate storage room of the student house at no extra charge.

§ 10

The NCU Rector's Order No. 172 of 11 August 2021 on payment for accommodation in student houses of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin, 2021, item 287) and

the NCU Rector's Order No. 103 of 27 May 2022 on payment for accommodation in student houses of the Nicolaus Copernicus University in Toruń (NCU Legal Bulletin, 2022, item 171) are repealed.

§ 11

1. The existing provisions shall apply to deposits paid before the order comes into force.
2. The order is effective as of 1 October 2023 with the exception of § 7, which is effective as of 1 September 2023 and applies to the academic year 2023/2024.

RECTOR

prof. dr habil. Andrzej Sokala

Annex No. 1 to the Order No. 148 of the NCU Rector of 10 July 2023

MONTHLY FEE RATES FOR ACCOMMODATION IN STUDENT HOUSES IN THE TORUŃ CAMPUS

STUDENT HOUSE LOCATION	ROOM STANDARD								
	A place in a single room	A place in a single room with a private bathroom	A place in a single room of a higher standard	A place in a single room for a disabled person and in a room of a smaller size	A place in a double room	A place in a double room with a private bathroom	A place in a double room of a higher standard	A place in a triple room	A place in a "guest" room (applies to other entitled persons accommodated upon the approval of the Vice Rector responsible for student affairs)
St. House No. 1	650/750*		800		480/550**		600	400	900
St. House No. 2		750				550			
St. House No. 3	650/750*				480			400	
St. House No. 5	650								
St. House No. 6	650/750*			600				400	
St. House No. 7					480/550**				
St. House No. 8									
St. House No. 9				600					
St. House No. 10	650				500				
St. House No. 11				600					
St. House No. 12	650/750*	750			480/550**	550		400	

* A place in a single room of a larger size

** A place in a double room of a larger size

Annex No. 2 to the Order No. 148 of the NCU Rector of 10 July 2023

**MONTHLY FEE RATES FOR ACCOMMODATION IN STUDENT HOUSES IN THE BYDGOSZCZ
CAMPUS**

STUDENT HOUSE LOCATION	ROOM STANDARD				
	A place in a single room	A place in a single room with a private bathroom	A place in a double room	A place in a double room with a private bathroom	A place in a triple room
St. House No. 1	600		500		
St. House No. 2	650		560		500
St. House No. 3		1150		850	

DAILY FEE RATES FOR ACCOMMODATION IN STUDENT HOUSES

CAMPUS	STUDENT HOUSE LOCATION	ROOM STANDARD					rates for a guest overnight stay in a resident's room
		A place in a single room PLN	A place in a double room PLN	A place in a triple/quadruple room PLN	A place in a single room *	A place in a double/triple/quadruple room *	
TORUŃ CAMPUS	St. House No. 1	40	30		65	55	20
	St. House No. 2						
	St. House No. 3						
	St. House No. 5						
	St. House No. 6						
	St. House No. 7						
	St. House No. 8						
	St. House No. 9						
	St. House No. 10						
	St. House No. 11						
	St. House No. 12						
	BYDGOSZCZ CAMPUS						
St. House No. 2		50	45	40	90	80	
St. House No. 3		90	55		125	105	

* applies to all other entitled persons accommodated upon the approval of the Vice-Rector for Student Affairs

The rates referred to above are net values. In the event that VAT must be added, the rate in force shall apply.

Annex No. 4 to the Order No. 148 of the NCU Rector of 10 July 2023

GROSS RATES FOR OTHER FEES RELATED TO RESIDENCE IN STUDENT HOUSES

CAMPUS	STUDENT HOUSE LOCATION	Fee for issuing a remote control for the car park entrance gate *	Fee for issuing a smart card	Washing machine fee (per washing cycle)
TORUŃ CAMPUS	St. House No. 1	150	50 **	4
	St. House No. 2			
	St. House No. 3			
	St. House No. 5			
	St. House No. 6			
	St. House No. 7			
	St. House No. 8			
	St. House No. 9			
	St. House No. 10			
	St. House No. 11			
	St. House No. 12			
	BYDGOSZCZ CAMPUS			
St. House No. 2				
St. House No. 3		50		

* applies to all other entitled persons accommodated upon the approval of the Vice-Rector for Student Affairs

** concerns the bicycle room