

Rules and scope of operations of the University Library

- 1) All libraries of the NCU library and information system are in their full scope of operations.
- 2) The libraries serve all users in accordance with the Rules Governing Access to the Collections of the University Library.
- 3) For safety reasons, Readers entering the libraries are required to provide the staff with the necessary contact details: first and last name, contact telephone number.
(legal basis: art. 6.1 d of REGULATION 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL (EU) of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC - General Data Protection Regulation: the processing is necessary to protect the vital interests of the data subject or of another natural person).
- 4) Readers are required to cover their mouths and noses when on the premises of the libraries.
- 5) Hands should be disinfected with disinfectant before entering the libraries.
- 6) Readers are requested to follow immediate orders given by the staff, especially in matters relating to the sanitary regime.
- 7) A limit of persons on the sites of the libraries in a given time shall be established individually for each library. This limit may not exceed 1 person per 15 square metres of floor space excluding librarians.
- 8) Readers showing symptoms of infection are requested not to use the services of the libraries in person.
- 9) In the event of the urgent use of the collections of the University Library by the said persons, the Main Library or Medical Library will deliver, where possible, an electronic version of the indicated publications (up to 50 pages) to the given e-mail address. The order should be sent to repro@bu.umk.pl (Main Library) and biblio@cm.umk.pl (Medical Library). The service is provided free of charge for students, doctoral students, employees, and retired employees of the Nicolaus Copernicus University. Digital copies may be used only to the extent permitted in accordance with the provisions of the Act of 4 February 1994 on Copyright and Neighbouring Rights.
- 10) The launching of the service from 1 December does not limit the Reader's existing access to the use of the digital resources of the University Library. All necessary information in this respect can be found at www.bu.umk.pl and www.bm.cm.umk.pl.
- 11) Books returned from outside to the libraries will be stored for 72 hours. The books will be removed from the readers' accounts after the quarantine has ended.

Specific rules for individual libraries:

Main Library:

Opening hours:
Monday, Wednesday, Thursday, Friday 9.00 – 16.00
Tuesday 12.00 – 19.00

Limit of readers in the library at a given time: 200
Registration of users: main entrance to the building

CM Medical Library:

Opening hours:
Monday – Friday 9.00 – 16.00

Limit of readers in the library at a given time: 20
Registration of users: main entrance to the library

Library of the Collegium Humanisticum

Opening hours:
Monday, Wednesday, Thursday, Friday 9.00 – 15.00
Tuesday 9.00 – 17.00

Limit of readers in the library at a given time: 10
Registration of users: main entrance to the library

Library of the Faculty of Chemistry

Opening hours:
Monday – Friday 9.00 – 14.00

Limit of readers in the library at a given time: 10
Registration of users: main entrance to the library

Library of the Faculty of Humanities

Opening hours:
Monday - Friday 9.00 – 14.00

Limit of readers in the library at a given time: 10
Registration of users: main entrance to the library

Library of the Faculty of Philosophy and Social Sciences

Opening hours:
Monday – Friday 9.00 – 14.00

Limit of readers in the library at a given time: 10
Registration of users: main entrance to the library

Library of the Faculty of Economic Sciences and Management

Opening hours:
Monday, Wednesday, Friday 8.30 – 14.30
Tuesday, Thursday 10.00 – 17.00

Limit of readers in the library at a given time: 20
Registration of users: main entrance to the library

Library of the Faculty of Political Sciences and Security Studies

Opening hours:

Monday – Friday 8.00 – 13.30

Limit of readers in the library at a given time: 10

Registration of users: main entrance to the library

Library of the Faculty of Mathematics and Computer Science

Opening hours:

Monday – Friday 9.00 – 16.00

Limit of readers in the library at a given time: 15

Registration of users: main entrance to the library

Library of the Faculty of Law and Administration

Opening hours:

Monday – Friday 8.00 – 15.00

Limit of readers in the library at a given time: 20

Registration of users: main entrance to the library

Library of the Faculty of Fine Arts

Opening hours:

Monday – Friday 9.00 – 14.00

Limit of readers in the library at a given time: 6

Registration of users: main entrance to the library

Library of the Faculty of Theology

Opening hours:

Monday, Tuesday, Wednesday, Friday 10.00 – 15.00

Thursday 10.00 – 17.00

Limit of readers in the library at a given time: 5

Registration of users: main entrance to the library

Library of the Institute of Archaeology

Opening hours:

Monday – Friday 8.00 – 15.00

Limit of readers in the library at a given time: 10

Registration of users: main entrance to the library

Library of the Institute of Physics

Opening hours:

Monday – Friday 9.00 – 15.00

Limit of readers in the library at a given time: 6

Registration of users: main entrance to the library

Library of the Institute of Astronomy - by prior appointment